



VILLAGE OF WINNECONNE

The Community of Opportunity

30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 - 920-582-4381
www.winneconnewi.gov

AGENDA

TUESDAY, MARCH 17, 2020

Village Board Room, 30 South First Street

5:30 pm

Call to Order
Roll Call
Pledge of Allegiance
Public Participation
Communications

Regular Business

Approve Consent Agenda
February 18, 2020 minutes
Village and Utility Bills
Financial Report
Adopt Agenda

Administrator's Report

Committee Reports: Beautification, Cemetery, Fire Department, Historic Preservation, Library, Park, Personnel and Finance, Plan Commission, Public Safety, Public Works

Public Hearing

Discuss and vote to adopt Ordinance 3.1-2020: An Ordinance to Adopt the Comprehensive Plan Update of the Village of Winneconne Wisconsin

Old Business

Discuss and vote on fee schedule and benefits for the 2020 Winneconne Parks Pin and Day Pass

New Business

Discuss and vote to approve certified survey map for Klein Properties, 946 E. Main Street

Discuss and vote on the Municipal Street Standards / Street Reconstruction Policy

Discuss the Village Ordinance governing Construction and Repair of Sidewalks

Discuss and vote to approve Resolution 3.2-2020: Resolution Declaring Intent to Levy Special Assessments Under Municipal Police Power Pursuant to §66.0703, Wis. Stats., for N. 6th Street

Discuss and vote to approve application for the Wolf River Rendezvous & Encampment

Discuss draft of Village Administrator's column in the *Winneconne News*

Set date for special meeting to discuss and adopt amendments to the Code of Ordinances

Discuss and vote on application for Class B Liquor License by Michael Kurtz for Landing on the Wolf, LLC

Accept and order published the Class B Liquor License application by Jennifer and Jeffrey Schmitz for Biggar's Supper Club

Discuss and vote to approve Appointment of Agent application for Kwik Trip

Discuss and vote to approve Operator License applications

**MEETING MINUTES:
VILLAGE BOARD**

FEBRUARY 18, 2020

5:30 p.m.

Regular meeting of the Village Board was called to order at 5:30 p.m. by President Boucher.
Roll Call: Clifford, absent; Kubasta, Foster, Mashak, and Boucher; present.

Pledge of Allegiance was said in unison.

Public Participation:

Sarahjean Schluechtermann – Winnebago County Health Dept, 112 Otter Avenue in Oshkosh

- Community Health Strategist – main goal is tobacco prevention.
- Thanked us for protecting the health of our community – many negative health effects.
- Also thanked the Board for recognizing this is an urgent project.
- 2017 12% of high school student reported vaping.
- 1/3 of Wisconsin prohibits use of e-cigarettes in places where cigarettes are prohibited
- Proposed updated definitions.

Communications

- Recycling Grant - we put funds in our recycling grant application for bags. We asked the Elementary School art teacher to see if any students would be interested in designing the bag. Please take a look and vote which bag you would prefer.
- Open Book and Board of Review – as you recall we have new appraisers this year. They would like to schedule Open Book and Board of Review
 - Open Book April 15, 2020 4:00 p.m. – 6:00 p.m.
 - Board of Review May 7, 2020 from 9:00 a.m. – 11:00 a.m
- Received application for an alcohol license late this afternoon for Biggar's Supper Club. In the past, alcohol licenses go before the board to accept and order published. Then, at the next board meeting the Board would grant/deny the application. They are hoping to open April 13th and the board meeting in April is April 21st. Consensus to follow past practice.

Regular Business

Approve Consent Agenda

January 21, 2020 Village Board Minutes
January 30, 2020 Village Board Minutes
Approve and Order Paid Village and Utility Bills
Financial Report
Adopt Agenda

MOTION by Foster, seconded by Kubasta to approve the January 21, 2020 Village Board Minutes as presented. Roll Call: Kubasta, Foster, Mashak, abstain; boucher; aye.

MOTION by Foster, seconded by Mashak, to approve the consent agenda with the exception of the January 21, 2020 Village Board minutes. Roll Call: Kubasta, abstain; Foster, Mashak, and Boucher; ayes.

Administrator's Report

- Attending Ehlers seminar later this week in Wisconsin Dells
- Update on stormwater utility – Kirk and Brad conducted a study to create an Equivalent residential unit(ERU) . . . average home would be one ERU. Anticipate one ERU would be approximately \$80 quarterly.
- Transportation utility – user fee – must be linked to a measure of trips associated with each utility customer. ITE figures have been upheld in court cases throughout the states.
- Communication with Residents – online surveys. Would like to expand the scope to track how residents are using are facilities. Collect and maintain contact information. For example – after they rent a park shelter . . . they would receive a survey. 3d barcode? Send more targeted alert system.
- Survey to help guide the Village Board with policy decisions.
- Klein Ford – expects to begin interior demolition. State reviews applications for commercial building permits.
- GO-EDC working to use the galleries and community room as drop-in co-working spaces. Could use former Chamber office as reservable room. Recommend purchase and configure a dedicated wi-fi router and establish appropriate terms of service – review with Village attorney.
 - o GO-EDC and the UWP Small Business Development Center have agreed to send a representative for one day each month to provide residents with one-on-one no-fee consultations to help local business owners and entrepreneurs navigate the challenges that confront small and growing businesses and steer them toward funding opportunities
- GO-EDC – many site searches received favor sites with existing buildings. Working with a potential investor to build a spec building in the Industrial Park.

Committee Reports:

Beautification

Cemetery – Refer to minutes.

Fire Department – Busy opening week of sturgeon spearing – called out five times.

- Everything going well.
- New truck is good. Old truck gone.
- Two people in certification process. 43 firefighters and 17 first- responders.

Historic Preservation- Did not meet.

Library Board- Met last night.

Busy – short staffed due to resignation. Will advertise in near future.

Library is considering going fine free policy. Most libraries in the Winnefox system will be fine free by the end of the year.

Park Committee- Refer to minutes.

Personnel and Finance – Did not meet.

Plan Commission – Refer to minutes. Reviewed zoning ordinances. Next month. Redlining copy – hope to have to you in the near future.

Public Safety – Refer to minutes. Still struggling with part-timers.

Public Works – No quorum. See notes. Posting for N 6th street project should be in paper tomorrow.

Old Business: None

New Business:

Discuss and vote to confirm appointment of James Kies as Village Trustee to complete the term of Randy Oliphant

MOTION by Boucher, seconded by Foster, to confirm the appointment of James Kies as Village Trustee to complete the term of Randy Oliphant. Roll Call: Kubasta, Foster, Mashak, and Boucher; ayes.

At this time, James Kies was sworn in as Village Trustee

Discuss and vote to confirm appoint of James Kies to Public Works Committee, Park Committee, Plan Commission and Industrial Development Committee

MOTION by Boucher, seconded by Kubasta, to confirm the appointment of James Kies to Public Works Committee, Park Committee, Plan Commission and Industrial Development Committee. Roll Call: Kubasta, Foster, Mashak, Kies, and Boucher; ayes.

Discuss and vote to appoint Brenda Kubasta as President Pro Tempore

MOTION by Foster, seconded by Mashak, to appoint Brenda Kubasta as President Pro Tempore. Roll Call: Kubasta, abstain; Foster, Mashak, Kies and Boucher; ayes.

Discuss Reverse Osmosis System Pilot Study and Vote to Select Harn R/O Systems, Inc. to Conduct the Pilot Study

- Reviewed by DPW Kirk Ruetten.
- Received five proposals for Reverse Osmosis System Pilot Study.
- Also reviewed by our engineering firm, McMahon.
- Recommended Harn R/O Systems
- Additional requirements will need to be done – electric tubing, some risks involved.
- 12 weeks of pilot testing did budget 150,000.00 in capital fund
- MCO felt comfortable with Harn
- Unloading/site improvement;electrical;water supply; storage tanks etc

MOTION by Kubasta, seconded by Foster, to select Harn R/O Systems Inc., to perform a Reverse Osmosis System Pilot Study. Roll Call: Kubasta, Foster, Mashak, Kies, and Boucher; ayes.

Discuss and Vote Design for the 2020 Winneconne Parks Collectible Pin

- Reviewed by President Boucher

MOTION by Kies, seconded by Mashak, to approve design for the 2020 Winneconne Parks Collectible Pin as presented. Roll Call: Kubasta, Foster, Mashak, Kies, and Boucher; ayes.

Discuss and Vote to Approve Fee Schedule and Benefits for the 2020 Winneconne Parks Collectible Pin and Fishing Day Passes and Establish Restrictions on Use of Proceeds.

- Reviewed by President Boucher – presented old article about fishing on bridge
- Recommended simply changing sign to add no metal attachments.
- To be added to ordinance changes and adopted in April
- \$5 daily pass/ \$20 for season pass (collectible pin) any Village owned facility.
- This is a starting point.
- Important to note . . . following state of Wisconsin license requirement. Older than 16.
- Would offset cost of porta potties.
- Park budget is \$240,000.00 losing monies at Marble Park beach.
- Ordinance to be approved next month.

MOTION by Foster, seconded by Mashak , to update the Park fee schedule to include a \$5 daily and \$20 annual fishing permit fee for all village owned properties and to designate revenue from such fees for park maintenance and use including but not limited to the fishing piers. Such fees shall be effective April 1 2020. Roll Call: Kubasta, Foster, Mashak, Kies, and Boucher; ayes.

Discuss and Vote to Approve Boat Slip Rental Agreement

- Reviewed by DPW Kirk Ruetten
- Recommended by Park Board
- Fee previously approved.
- Worked with Village Attorney to create this boat slip rental agreement.

MOTION by Kubasta, seconded by Mashak, to Approve the 2020 Boat Slip Rental Agreement. Roll Call: Kubasta, Foster, Mashak, Kies, and Boucher; ayes.

Discuss Draft of Monthly Village Administrator's column in the *Winneconne News*

- Reviewed by Village Administrator David Porter
- Fishing pin and day pass.
- Looks good.

Vote to Accept and Order Published Michael Kurtz's Application for Class B Liquor License

- Reviewed by Village Administrator David Porter.
- Emily reviewed – only have one Class B Liquor License available.

MOTION by Mashak, seconded by Kies, to accept the Class B Liquor License Application for The Landing on the Wolf LLC and order published. Roll Call: Kubasta, Foster, Mashak, Kies, and Boucher; ayes.

Discuss and Vote to Approve Temporary Class B Fermented Malt Beverage Licenses

- St. Mary's Catholic Church for 2/28/2020; 3/13/2020; and 3/27/2020

MOTION by Kubasta, seconded by Foster, to grant Temporary Class B Fermented Malt Beverage to St. Mary's Catholic Church for the following dates: 2/28/2020; 3/13/2020/ and 3/27/2020. Roll Call: Kubasta, Foster, Mashak, Kies, and Boucher; ayes.

Discuss and Vote to Approve Operator License Applications

- Jaquelyn Marie McGinnis – Wayne's Piggly Wiggly
- Nichole Merry Conners – The Pub
- Muranda Marie Peterson – Tiny's Sports Bar

MOTION by Foster, seconded by Mashak, to grant operator licenses to Jaquelyn Marie McGinnis, Nichole Merry Conners, and Muranda Marie Peterson. Roll Call: Kubasta, Foster, Mashak, Kies, and Boucher; ayes.

MOTION by Foster, seconded by Kubasta, to adjourn to March 17. Carried by voice vote.

TIME: 6:37 p.m.

Jacquín Stelzner
Clerk-Treasurer
Village of Winneconne

3/13/2020 3:34 PM

Reprint Payroll Register Totals Only
All Employees

Page: 1
PAYRL

Check Date From: 2/01/2020
Thru: 2/29/2020

From Dept:
Thru Dept:

Total Checks: 54 Pay Periods: 1/25/2020 Thru: 2/21/2020
(Male: 30 Female: 24)

Earnings:

Regular Pay	72,661.76	3,169.00	Hours
Overtime Pay	1,763.31	54.75	Hours
Shift Pay	0.00	0.00	Hours

	74,425.07		

Withholdings:

Federal	4,547.29
Social Security	4,442.92
Medicare	1,039.06
Wisconsin	3,036.68
AFLAC	29.72
DEFERRED COMP	651.50
GARNISHMENT	0.00
H INS FLEX	1,944.82
H INS FLEX FIX	0.00
HEALTH INS DED	2,384.70
LIFE INSURANCE	221.42
POLICE UNION DU	77.30
SECTION 125 FLX	536.14
WRS DEDUCTION	4,744.49
WRS Fix	17.55

	23,673.59

NET PAY 50,751.48

Flexible Time Off:

	<u>Earned</u>	<u>Used</u>
AFSCME COMP CUR	43.50	49.88
COMP TIME POL	6.75	4.00
COMP TIME PR YR	0.00	8.62
PTO	0.00	223.00
-----		-----
	50.25	285.50

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PAYRL

Employee Quick With Dollars Report - by Name
All Employees with All Pay Frequencies

Page: 1

Check Date From: 2/01/2020
Thru: 2/29/2020

From Dept:
Thru Dept:

Name	SSN	Hours	Earnings	Deductions	Net Pay
AERTS, TRACY		10.00	128.00	18.44	109.56
ANGELL, JESSE		192.50	3,777.06	1,325.47	2,451.59
BAKER, CHERYL		7.25	58.00	0.00	58.00
BAKER, PAUL		2.00	200.00	15.30	184.70
BEHM, DENNIS J		172.00	3,998.80	1,331.94	2,666.86
FREEMAN, KAY		7.00	56.00	0.00	56.00
GARDNER, GAIL M		31.50	252.00	19.29	232.71
HONER, BENJAMIN		150.00	4,411.68	876.51	3,535.17
IHRIG, DAVID		170.25	3,397.91	1,276.77	2,121.14
JANIKOWSKI, JOSHUA S		185.50	4,427.08	1,514.64	2,912.44
KELM, ADAM		150.00	4,074.68	1,593.20	2,481.48
LEHR, JEANNE		7.00	56.00	0.00	56.00
LIVINGSTONE, SHARON		7.00	56.00	0.00	56.00
MCQUEEN, KATHLEEN		161.50	3,238.53	1,145.53	2,093.00
NELSON, KELLY		76.50	1,070.24	213.13	857.11
NEUMAN, NICHOLAS J		160.50	3,426.99	1,274.20	2,152.79
O'NEAL, AMANDA		93.50	1,290.30	233.42	1,056.88
OLSON, PAUL		160.00	5,057.00	1,917.92	3,139.08
PORTER, DAVID R		160.00	5,925.92	1,585.92	4,340.00
REINHARD, CHAD M		18.00	288.00	22.04	265.96
RODE, BRANDON M		106.50	1,704.00	344.96	1,359.04
RUETTEN, KIRK E		160.00	4,699.26	1,472.20	3,227.06
SAURIOL, BEN		150.00	4,654.98	1,273.90	3,381.08
SCHROEDER, MARY LOU		160.00	2,472.00	919.50	1,552.50
SELWITSCHKA, HOLLY		160.00	3,430.74	997.82	2,432.92
SORENSEN, KYLE		150.00	4,411.68	1,678.64	2,733.04
STELZNER, JACQUIN		160.00	3,671.42	1,484.02	2,187.40
WULGAERT, BRYANA E		88.00	1,408.00	229.95	1,178.05
ZARLING, TIFFANY		160.00	2,724.80	908.88	1,815.92
ZAUNER, LYNNE E		7.25	58.00	0.00	58.00
Grand Totals:		3,223.75	74,425.07	23,673.59	50,751.48

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Reprint Check Register - Full Report - ALL

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ACCT

Village Cash and Investments

Accounting Checks

Posted From: 2/19/2020

From Account:

Thru: 3/16/2020

Thru Account:

Check Nbr	Check Date	Payee	Amount
46010	2/28/2020	EMPLOYEE BENEFITS CORPORATION	
PAYROLL DEDUCTIONS			
101-00-21565-000-000	SEC 125	02282020 payroll	50.00
101-00-21565-000-000	SEC 125	02282020 payroll	20.00
101-00-21565-000-000	SEC 125	02282020 payroll	57.69
101-00-21565-000-000	SEC 125	02282020 payroll	57.69
101-00-21565-000-000	SEC 125	02282020 payroll	57.69
101-00-21565-000-000	SEC 125	02282020 payroll	25.00
Total			268.07
46011	2/28/2020	GREAT-WEST RETIREMENT SERVICES	
PAYROLL DEDUCTIONS			
101-00-21560-000-000	WI DEF COMP		20.00
101-00-21560-000-000	WI DEF COMP		60.00
101-00-21560-000-000	WI DEF COMP		40.00
101-00-21560-000-000	WI DEF COMP		50.00
101-00-21560-000-000	WI DEF COMP		25.00
101-00-21560-000-000	WI DEF COMP		20.00
101-00-21560-000-000	WI DEF COMP		50.00
101-00-21560-000-000	WI DEF COMP		20.00
101-00-21560-000-000	WI DEF COMP		40.75
Total			325.75

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Village Cash and Investments

Accounting Checks

Posted From: 2/19/2020 From Account:
Thru: 3/16/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
46012	2/29/2020	CHARTER COMMUNICATIONS INTERNET SERVICE	
101-14-52100-225-000		POLICE DEPT INTERNET	115.49
		POLICE INTERNET	
Total			115.49
46013	2/29/2020	MADISON NATIONAL LIFE INS. CO. MARCH 2020	
101-00-21540-000-000		DISAB INS	320.32
		L/T DISABILITY 3.2020	
Total			320.32
46014	2/29/2020	UNEMPLOYMENT COMPENSATION JANUARY 2020	
101-20-55700-110-000		COUGHLIN PARK	313.44
		ANTHONY LANCOUR	
Total			313.44
46015	3/11/2020	BOARD OF COMMISSIONERS - PUBLIC LANDS PRINCIPAL #02017157.01 - REFINANCED	
301-11-58120-870-000		PRINCIPAL LOANS Prin TID6	23,363.78
		PRINCIPAL #02017157.01 - REFINANCED 18246	
301-11-58220-870-000		STATE TRUST FND - TID6 INT	17,171.17
		INTEREST # 02017157.01 - REFINANCE 18246	
301-11-58120-870-100		STATE TRST FND PRIN-RVR CR HGH	46,250.81
		PRINCIPAL # 02017158.01 - LAND ACQUIS 18246	
301-11-58220-870-100		STATE TR FND INT-RVR CR HGH LND	14,704.58
		INTEREST # 02017158.01 - LAND ACQUIS 18246	
Total			101,490.34
46016	3/13/2020	EMPLOYEE BENEFITS CORPORATION PAYROLL DEDUCTIONS	
101-00-21565-000-000		SEC 125	50.00
		03132020 payroll	
101-00-21565-000-000		SEC 125	15.00
		03132020 payroll	
101-00-21565-000-000		SEC 125	57.69
		03132020 payroll	
101-00-21565-000-000		SEC 125	50.00
		03132020 payroll	

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Village Cash and Investments

Accounting Checks

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Thru: 3/16/2020

Thru Account:

Check Nbr	Check Date	Payee	Amount
101-00-21565-000-000	SEC 125		57.69
		03132020 payroll	
101-00-21565-000-000	SEC 125		35.00
		03132020 payroll	
		Total	265.38

46017 3/13/2020 GREAT-WEST RETIREMENT SERVICES
PAYROLL DEDUCTIONS

101-00-21560-000-000	WI DEF COMP	20.00
101-00-21560-000-000	WI DEF COMP	60.00
101-00-21560-000-000	WI DEF COMP	40.00
101-00-21560-000-000	WI DEF COMP	50.00
101-00-21560-000-000	WI DEF COMP	25.00
101-00-21560-000-000	WI DEF COMP	20.00
101-00-21560-000-000	WI DEF COMP	50.00
101-00-21560-000-000	WI DEF COMP	20.00
101-00-21560-000-000	WI DEF COMP	40.75
	Total	325.75

46018 3/15/2020 ADVANCED DISPOSAL SERVICES INC.
FEBRUARY/MARCH 2020

101-17-53635-230-100	SOLID WASTE DISP CONT SERV	10,082.61
	GARBAGE SERVICES B40000590427	
101-17-53635-230-200	RECYCLING CONTRACT SERVICE	4,449.75
	RECYCLING SERVICES B40000590427	
602-24-53827-348-000	MISC EXP	48.50
	WWTP DUMPSTER B40000590432	
	Total	14,580.86

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Village Cash and Investments

Accounting Checks

Posted From: 2/19/2020 From Account:
Thru: 3/16/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
46019	3/15/2020	AFLAC	
PAYROLL DEDUCTION			
101-00-21570-000-000		AFLAC INS	29.72
		PAYROLL DEDUCTIONS	860715
Total			29.72
46020	3/15/2020	ALL CITY COMMUNICATION COMPANY INC	
FEBRUARY 2020			
101-11-51600-220-000		VILLAGE HALL PHONE	55.65
		ANSWERING SERVICE	4066875-030120
101-17-53100-220-000		PUBLIC WKS PHONE	55.65
		ANSWERING SERVICE	4066875-030120
601-24-53681-220-000		PHONE/RADIO COMMUNICATIONS	55.65
		ANSWERING SERVICE	4066875-030120
602-24-53681-220-000		PHONE/RADIO COMMUNICATIONS	55.65
		ANSWERING SERVICE	4066875-030120
Total			222.60
46021	3/15/2020	ALLIANT UTILITIES/WPL	
ELECTRICITY & GAS			
101-11-51600-221-000		VILLAGE HALL ELECTRIC	433.65
		Municipal Center Electrici	
101-14-52100-221-000		POLICE DEPT ELECTRIC	144.84
		MC ELECTRICITY-POLICE ALLOC	
101-19-55110-221-000		LIBRARY ELECTRIC	294.03
		MC Electricity-Library Alloc	
101-17-53420-221-000		STREET LIGHTING ELECTRIC	3,412.19
		Street Lights	
101-17-53230-221-000		MAINT GARAGE ELECTRIC	126.81
		Street Garage Electricity	
101-11-55120-221-000		HIST SOCY ELECTRIC	130.44
		Museum Complex Electricity	
101-20-55420-221-000		BEACH/BEACH HOUSE ELECTRIC	105.01
		MP Beach House & Aerator	
101-20-55300-221-000		REC BALL FIELDS ELECTRICITY	139.26
		MP Rec Fields Electricity	
101-20-55200-221-000		PARKS ELECTRIC	63.62
		MP Shelters Electricity	

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Village Cash and Investments

Accounting Checks

Posted From: 2/19/2020 From Account:
Thru: 3/16/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
101-20-55600-221-000		PARKS-WATERFRONT ELECTRIC	41.67
		Waterfront Park Electricity	
101-20-55800-221-000		N 1ST ST BL ELECTRICITY	31.82
		N 1st St Boat Landing	
101-20-55400-221-000		PARKS-LAKE WINN ELECTRIC	108.69
		LWP Shelters Electricity	
101-22-54910-348-000		CEMETERY MISC EXPENSES	16.12
		Cemetery	
601-24-53620-221-000		PUMPING ELEC	1,455.42
		Water Utility Electricity	
602-24-53620-221-000		PUMPING ELECTRICITY	3,247.47
		Wastewater Utility	
101-11-51600-222-000		VILLAGE HALL NAT GAS	168.38
		Municipal Center Gas	
101-14-52100-222-000		POLICE DEPT NAT GAS	56.24
		MC Gas - Police Alloc	
101-19-55110-222-000		LIBRARY NAT GAS	114.18
		MC Gas - Library Alloc	
101-17-53230-222-000		MAINT GARAGE NAT GAS	386.01
		Street Garage Gas	
101-11-55120-222-000		HIST SOCY NAT GAS	224.42
		Museum Complex Gas	
601-24-53640-222-000		WATER PLANT SUPPLIES NAT GAS	283.62
		Water Utility Gas	
602-24-53827-222-000		OTHER OPER EXP NAT GAS	747.52
		Sewage Plant Gas	
		Total	11,731.41

46022 3/15/2020 AT&T MOBILITY
DATA CARDS - 3

101-14-52100-220-000		POLICE DEPT PHONE	111.72
		DATA CARDS - 3	
		287294414386X03012020	
601-24-53681-220-000		PHONE/RADIO COMMUNICATIONS	84.94
		TRIMBLE PHONES-2	
		287294641375X03012020	
101-14-52100-220-000		POLICE DEPT PHONE	42.47
		SQUAD CELL	
		287294414386X03012020	
		Total	239.13

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Village Cash and Investments

Accounting Checks

Posted From: 2/19/2020 From Account:

Thru: 3/16/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
46023	3/15/2020	CHARTER COMMUNICATIONS PHONES	
101-20-55420-220-000		Beachhouse PHONE	0.00
		BEACH HOUSE SEASONAL PHONE	
101-20-55420-225-000		Beachhouse internet	0.00
		BEACH HOUSE SEASONAL INTERNET	
101-14-52100-225-000		POLICE DEPT INTERNET	0.00
		POLICE DEPT INTERNET	
601-24-53681-220-000		PHONE/RADIO COMMUNICATIONS	59.37
		WATER DEPT PHONES	
602-24-53681-220-000		PHONE/RADIO COMMUNICATIONS	59.38
		SEWER DEPT PHONES	
101-17-53230-220-000		MAINT GARAGE PHONE	0.00
		STREET DEPT GARAGE PHONE	
101-11-51600-220-000		VILLAGE HALL PHONE	45.01
		ELEVATOR PHONE-ADMIN	
101-14-52100-220-000		POLICE DEPT PHONE	15.03
		ELEVATOR PHONE-POLICE	
101-19-55110-220-000		LIBRARY PHONE	30.52
		ELEVATOR PHONE-LIBRARY	
		Total	209.31
46024	3/15/2020	DEPT OF ADMINISTRATION FEBRUARY 2020	
101-12-45110-000-000		COURT PENALTIES & COSTS	489.50
		COURT FINES	
		Total	489.50
46025	3/15/2020	MINNESOTA MUTUAL LIFE INS CO APRIL 2020	
101-00-21545-000-000		LIFE INS	306.30
		PAYROLL DEDUCTIONS	
		Total	306.30
46026	3/15/2020	UNEMPLOYMENT COMPENSATION FEBRUARY 2020	
101-20-55700-110-000		COUGHLIN PARK	315.80
		ANTHONY LANCOUR	
		Total	315.80

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Check Nbr	Check Date	Payee	Amount
46027	3/15/2020	VERIZON WIRELESS	
2/2/2020 - 3/1/2020			
601-24-53681-220-000		PHONE/RADIO COMMUNICATIONS	20.00
		WATER COMMUNICATIONS 9849479322	
602-24-53681-220-000		PHONE/RADIO COMMUNICATIONS	20.01
		SEWER COMMUNICATIONS 9849479322	
Total			40.01
46028	3/15/2020	WINNEBAGO COUNTY TREASURER	
FEBRUARY 2020			
101-12-45110-000-000		COURT PENALTIES & COSTS	160.00
		JAIL FEES	
Total			160.00
46029	3/15/2020	WISCONSIN DEPARTMENT OF REVENUE	
ASSESSMENT OF MANUFACTURING PROPERTY			
101-11-51530-311-000		PROPERTY ASSESSMENT MISC	571.55
		2019 ANNUAL PAYMENT	
Total			571.55
EBC 0220	2/28/2020	EMPLOYEE BENEFITS CORPORATION	
		HRA Claim	
Manual Check			
101-11-51422-228-000		GEN ADMIN HRA ADMIN FEE	250.00
		HRA Claim 012020	
101-11-51422-228-000		GEN ADMIN HRA ADMIN FEE	106.80
		HRA Claim 0220	
Total			356.80
Bank Fees	2/28/2020	BANK SERVICE FEES	
		Feb ACH Fee - Premier	
Manual Check			
101-11-51422-348-000		GENERAL ADMIN MISC EXP	75.00
		Feb ACH Fee - Premier	
101-11-51422-348-000		GENERAL ADMIN MISC EXP	125.00
		Feb Positive Pay - Premier	
101-11-51422-348-000		GENERAL ADMIN MISC EXP	29.46
		Assc Bank Fee	
Total			229.46
Sales Tax	2/28/2020	WI DEPT OF REVENUE - Sales Tax	
		Sales tax - park 4th Qtr	
Manual Check			

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101-20-46720-000-000		SALES TAX	187.29
		Sales tax - park 4th Qtr	
101-17-46310-000-000		HWY/MAINTENANCE & CONSTRUCTION	20.62
		Sales Tax - DPW 4th Qtr	
101-20-41600-327-000		PRK TX COLLE TRILER PRK PERMIT	72.70
		Sales Tax - BTP 24th Qtr	
101-17-46340-000-000		COMPOST SITE FEE	8.71
		Sales tax - compost	
101-14-46210-000-000		POLICE FEES	16.20
		Sales Tax - 4th Qtr	
		Total	305.52

Delta 0220	2/28/2020	DELTA DENTAL - ACH	
		Feb Dental Insurance	
		Manual Check	
101-00-21530-000-000		HEALTH A/P	220.34
		Feb Dental Insurance	
		Total	220.34

Dept of Rev	2/28/2020	MISC. PAYMENT	
		State of WI Busines fee	
		Manual Check	
101-11-51422-348-000		GENERAL ADMIN MISC EXP	10.00
		State of WI Busines fee	
		Total	10.00

Fed wh 0220	2/28/2020	EFTPS - FEDERAL WITHHOLDING	
		ss/medicare withholding 0304	
		Manual Check	
101-00-21511-000-000		SS TAXES	10,986.08
		ss/medicare withholding	
101-00-21512-000-000		FED W/H	4,586.66
		federal withholding	
		Total	15,572.74

St w/h 0220	2/28/2020	STATE WITHHOLDING	
		State withholding	
		Manual Check	
101-00-21513-000-000		STATE W/H	4,600.21
		State withholding	
		Total	4,600.21

HLTH IN 0220	2/28/2020	DEPT OF EMPLOYEE TRUST FUNDS	
		Health Insurance	
		Manual Check	

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Check Nbr	Check Date	Payee	Amount
101-00-21530-000-000		HEALTH A/P	33,518.20
		Health Insurance	
		Total	33,518.20
Postage 0220	2/28/2020	POSTAGE - BNK STMNT	
		Postage - Feb 2020	
		Manual Check	
101-11-51422-311-000		GENERAL ADMINISTRATION POSTAGE	200.00
		Postage - Feb 2020	
		Total	200.00
		Grand Total	187,334.00

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	Amount
Total Expenditure from Fund # 101 - GENERAL FUND	79,706.13
Total Expenditure from Fund # 301 - DEBT SERVICE	101,490.34
Total Expenditure from Fund # 601 - WATER UTILITY FUND	1,959.00
Total Expenditure from Fund # 602 - SEWER UTILITY	4,178.53
Total Expenditure from all Funds	187,334.00

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Voucher Nbr	Check Date	Payee	Amount
3/17/2020 AFR INSPECTION SERVICE INC			
BUILDING PERMITS			
101-11-44300-314-400		BLDG PER BLDG INSPECTOR	1,329.21
	2/12 - 3/9	1529	
Total			1,329.21
3/17/2020 AL-CHROMA			
96 CARTONS CRACK SEALANT/Thorn			
101-17-53300-359-000		STREET MAINT CRCK SEALIN	5,424.00
		96 CARTONS CRACK SEALANT 212604	
Total			5,424.00
3/17/2020 ASCENSION MEDICAL GROUP-FOX VALLEY/OSHKOSH			
PHYSICAL/DRUG SCREEN			
101-14-52100-348-000		POLICE DEPT MISC EXP	135.00
		CHAD REINHARD 386053	
Total			135.00
3/17/2020 ASSOCIATED SAFE DEPOSIT			
ANNUAL SAFE DEPOSIT BOX FEE			
101-11-51422-348-000		GENERAL ADMIN MISC EXP	75.00
		BOX #00897	
Total			75.00
3/17/2020 BAER INSURANCE SERVICES LLC			
2020 GENERAL LIABILITY/AUTO INSURANCE			
101-10-51830-000-000		Public Officials E/O	548.06
		GEN LIB INS QUARTERLY PAYMENT 3611	
101-11-51820-000-000		Auto Insurance	88.40
		GEN LIB INS QUARTERLY PAYMENT 3611	
101-11-51810-000-000		General Liability Insurance	95.24
		GEN LIB INS QUARTERLY PAYMENT 3611	
101-11-51810-000-000		General Liability Insurance	75.28
		GEN LIB INS QUARTERLY PAYMENT 3611	
101-14-51820-000-000		Vehicle Collision/Comprehensiv	199.61
		GEN LIB INS QUARTERLY PAYMENT 3611	
101-14-51810-000-000		General Liability Insurance	31.65
		GEN LIB INS QUARTERLY PAYMENT 3611	

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101-14-51840-000-000		Police Liability Insurance	987.76
		GEN LIB INS QUARTERLY PAYMENT 3611	
101-17-51810-000-000		General Liability Insurance	49.62
		GEN LIB INS QUARTERLY PAYMENT 3611	
101-17-51820-000-000		Vehicle Collision/Comprehensiv	1,325.38
		GEN LIB INS QUARTERLY PAYMENT 3611	
101-19-51810-000-000		General Liability Insurance	64.44
		GEN LIB INS QUARTERLY PAYMENT 3611	
101-20-51820-000-000		Vehicle Collision/Comprehensiv	61.59
		GEN LIB INS QUARTERLY PAYMENT 3611	
101-20-51810-000-000		General Liability Insurance	75.85
		GEN LIB INS QUARTERLY PAYMENT 3611	
101-22-51810-000-000		General Liability Insurance	4.56
		GEN LIB INS QUARTERLY PAYMENT 3611	
601-24-51820-000-000		Vehicle Collision/Comprehensiv	32.79
		GEN LIB INS QUARTERLY PAYMENT 3611	
601-24-51810-000-000		General Liability Insurance	506.43
		GEN LIB INS QUARTERLY PAYMENT 3611	
601-24-51830-000-000		Public Officials E/O	274.31
		GEN LIB INS QUARTERLY PAYMENT 3611	
602-24-51820-000-000		Vehicle Collision/Comprehensiv	65.58
		GEN LIB INS QUARTERLY PAYMENT 3611	
602-24-51830-000-000		Public Officials E/O	274.31
		GEN LIB INS QUARTERLY PAYMENT 3611	
602-24-51810-000-000		General Liability Insurance	942.14
		GEN LIB INS QUARTERLY PAYMENT 3611	
101-00-26640-000-000		WCOMP UA	6,473.00
		WORKERS COMP - Q1 2020 3616	
		Total	12,176.00

3/17/2020 BAKER & TAYLOR

90 BOOKS

101-19-55110-320-500	BOOKS		295.20
	20 BOOKS	2035123822	
101-19-55110-320-500	BOOKS		475.10
	49 BOOKS	2035131749	
101-19-55110-320-500	BOOKS		34.21
	3 BOOKS	2035094354	

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Voucher Nbr	Check Date	Payee	Amount
101-19-55110-320-500	BOOKS		347.86
18 BOOKS		2035105667	
	Total		1,152.37
<hr/>			
3/17/2020 CITY OF OSHKOSH			
AMBULANCE CONTRACT			
101-15-52210-600-000	AMBULANCE SERV		6,603.92
BASED ON POPULATION OF 2447		53838	
	Total		6,603.92
<hr/>			
3/17/2020 CIVICPLUS			
WEBSITE ANNUAL FEES			
101-11-51450-210-000	DATA PROCESSING PROF SERV		1,215.51
ANNUAL FEE		196787	
101-11-51450-210-000	DATA PROCESSING PROF SERV		607.75
MOBILE APP FEE		196787	
101-11-51450-210-000	DATA PROCESSING PROF SERV		165.38
SSL ANNUAL FEE		196787	
	Total		1,988.64
<hr/>			
3/17/2020 CLEAN WATER TESTING LLC			
Coliform Test - 10 Tower Road			
601-24-53640-374-000	WATER PLANT SUPPLIES LAB		16.00
Coliform Test - 10 Tower Road		172548	
	Total		16.00
<hr/>			
3/17/2020 DEMCO INC			
MISC SUPPLIES			
101-19-55110-310-000	LIBRARY OFFICE SUPPLIES		268.34
ALBUMS/VINYL SHEETS		6775773	
	Total		268.34
<hr/>			
3/17/2020 DOMINION VOTING SYSTEMS INC			
2020 ANNUAL SOFTWARE LICENSE/MAINT			
101-11-51440-348-000	ELECTIONS MISC EXP		463.00
1/1/2020 - 12/31/2020		DVS130442	
	Total		463.00
<hr/>			
3/17/2020 EBSCO INFORMATION SERVICES			
2020 ANNUAL RENEWAL			

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Voucher Nbr	Check Date	Payee	Amount
101-19-55110-320-000		LIBRARY SUBSCRIPTIONS	1,279.55
		MAGAZINE SUBSCRIPTIONS	1589250
		Total	1,279.55

3/17/2020 HAWKINS WATER TREATMENT GROUP
50 gallons LPC AM

601-24-53630-417-200	CHEMICALS AQUA MAG	518.82
	50 gallons LPC AM	4671733
601-24-53630-417-100	CHEMICALS CHLORINE	260.34
	49 GALLONS AZONE	4671733
601-24-53630-417-200	CHEMICALS AQUA MAG	153.39
	Phosphate for Well #1 - 15 Gallons	4662305
602-24-53826-000-000	OTHER TREATMENT CHEMICALS	1,825.04
	2 Drums of polymer zetas 8868FS	4668058
	Total	2,757.59

3/17/2020 HYDROCOP
MCC 06/19-05/21 Cross Connection Control

601-24-53682-230-100	OUTSIDE SERVICE	1,132.00
	MCC 06/19-05/21 Cross Connection Control 0056470	
	Total	1,132.00

3/17/2020 IMAGE 360 INC
NEW TRUSTEES

101-10-51110-348-000	VILLAGE BOARD MISC EXP	45.00
	NAME BADGES/PLAQUES	11464
	Total	45.00

3/17/2020 LEO'S SERVICE
FEBRUARY FUEL

101-17-53240-343-000	PUBLIC WKS MACH G/D FUEL	158.82
	PUBLIC WORKS FUEL - 53.9 GAL	
101-20-55200-343-000	PARKS G/D FUEL	50.80
	PARKS DEPT FUEL - 21.7 GAL	
601-24-53660-343-000	TRANS EXP G/D FUEL	58.22
	WATER DEPT FUEL - 24.8GAL	
101-22-54910-343-000	CEMETERY G/D FUEL	0.00
	CEMETERY FUEL - 94.7 GAL	

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Voucher Nbr	Check Date	Payee	Amount
602-24-53660-343-000		TRANS EXP G/D FUEL	0.00
		SEWER DEPT FUEL - 16.0 GAL	
101-17-53240-348-000		PUBLIC WKS MACH MISC EXP	4.82
		STARTER FLUID	
Total			272.66

3/17/2020 LEXIPOL LLC
POLICY SUBSCRIPTION 4/1/20 - 3/31/21

101-14-52100-331-000		POLICE DEPT TRAINING	3,123.00
		DAILY TRAINING BULLETINS/TEST DATA BASE 33080	
101-14-52100-331-000		POLICE DEPT TRAINING	837.00
		LAW ENFORCEMENT PROCEDURE ONLINE MANUAL 33080	
Total			3,960.00

3/17/2020 MCMAHON ASSOCIATES INC
2020 Gross Alpha Compliance Services

601-24-53839-820-000		UTILITY CAPITAL CAP IMPROV	1,438.00
		2020 Gross Alpha Compliance Services 0917430	
601-24-53839-820-000		UTILITY CAPITAL CAP IMPROV	280.00
		Phase 2 2019 Gross Alph Compliance Serv 0917430	
602-24-53682-840-000		ENG SERV	859.50
		Utility and St Reconstruction Jan/Feb 0917517	
601-24-53839-820-000		UTILITY CAPITAL CAP IMPROV	4,683.85
		North 6th Street - Jan/Feb 2020 0917525	
602-24-53839-820-000		WWTP CIP	4,683.85
		North 6th St - Jan/Feb 2020 0917525	
601-24-53682-840-000		ENG SERV	317.20
		Seawall Phase 2 Design/Bid/Const Jan-Feb 917526	
101-17-53100-840-000		PUBLIC WORKS ADMINISTRATION	1,748.65
		Stormwater Utility Jan/Feb 2020 917519	
Total			14,011.05

3/17/2020 MENARDS - OSHKOSH
4x4x6 Treated lumber (pay boxes)

101-17-53230-356-000		GARAGE FACILITIES MNTNCE	26.08
		4x4x6 Treated lumber (pay boxes) 94855	
101-17-53240-361-000		PUBLIC WKS MACH HAND TOOLS	6.49
		Industrial rear trigger nozzle 94855	

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Voucher Nbr	Check Date	Payee	Amount
101-17-53240-361-000		PUBLIC WKS MACH HAND TOOLS	9.99
		Fireman's nozzle pro 94855	
101-17-53240-361-000		PUBLIC WKS MACH HAND TOOLS	14.38
		Hose Adapter - shop hose 94855	
101-17-53240-344-000		PUBLIC WKS MACH OIL GREASE	24.94
		BLUE DEF 2.5 gallon (JCB) 94855	
		Total	81.88

3/17/2020 MIDWEST CONTRACT OPERATIONS INC
PROFESSIONAL SERVICES - March 2020

602-24-53682-210-000		PROF SERV	7,131.18
		PROFESSIONAL SERVICES INV25559	
601-00-18346-000-000		METERS	838.96
		METERS INV25559	
601-24-53630-417-300		CHEMICALS	1,599.15
		TREATMENT MCO INV25559	
601-24-53640-000-000		MCO Distribution	5,596.98
		DISTRIBUTION MCO INV25559	
601-24-53841-348-000		MISC EXP	399.78
		METER READING INV25559	
601-24-53000-000-926		MCO Benefits	1,213.20
		BENEFITS INV25559	
		Total	16,779.25

3/17/2020 MIDWEST SALT
47300 Pounds of Salt

601-24-53630-417-000		CHEMICALS SALT	2,861.65
		47300 Pounds of Salt P450719	
		Total	2,861.65

3/17/2020 MUNICIPAL ENVIRONMENTAL GROUP
2020 Membership

601-24-53689-321-000		MISC EXP DUES	239.60
		2020 Membership	
		Total	239.60

3/17/2020 MUNICIPAL ENVIRONMENTAL GROUP-WASTEWATER
2020 Membership

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602-24-53689-321-000		MISC EXP DUES	262.13
		2020 Membership	
		Total	262.13

3/17/2020 NAPA AUTO PARTS			
6 Oil Filters 7502			
101-14-51600-414-000	PD MAINTENANCE		26.34
	6 Oil Filters 7502	767904	
101-14-51600-414-000	PD MAINTENANCE		16.54
	2 Oil Filters 6935	767904	
101-17-53240-350-000	PUBLIC WKS MACH EQUIP PARTS		26.98
	Wagner H6545 DOT Plow Light - Qty 2	767275	
101-17-53240-350-000	PUBLIC WKS MACH EQUIP PARTS		8.29
	BK7823117 for Tarp Truck #13	767275	
		Total	78.15

3/17/2020 NCL OF WISCONSIN INC.			
Free Chlorine Pillow - 4pk			
601-24-53640-374-000	WATER PLANT SUPPLIES LAB		90.76
	Free Chlorine Pillow - 4pk	436022	
601-24-53640-374-000	WATER PLANT SUPPLIES LAB		83.16
	Hardness pillows - 4 pk	436022	
601-24-53640-374-000	WATER PLANT SUPPLIES LAB		39.70
	Hardness titrant - 2	436022	
601-24-53640-374-000	WATER PLANT SUPPLIES LAB		155.80
	Phosphate Pillows - 4 pk	436022	
601-24-53640-374-000	WATER PLANT SUPPLIES LAB		13.00
	7ph buffer - 1 liter	436022	
601-24-53640-374-000	WATER PLANT SUPPLIES LAB		18.40
	PH Test strips - 1 pk	436022	
601-24-53640-374-000	WATER PLANT SUPPLIES LAB		15.47
	Delivery Charges	436022	
		Total	416.29

3/17/2020 O'REILLY AUTO PARTS			
4D3-SSB Battery			
602-24-53832-412-200	5 AVE LS		173.07
	4D3-SSB Battery		

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101-17-53240-350-000		PUBLIC WKS MACH EQUIP PARTS	3.49
		Fuel Hose for steamer	
602-24-53832-412-200		5 AVE LS	10.00
		4D3 Core Charge	
602-24-53832-412-200		5 AVE LS	-10.00
		4D3 Core Exchange	
101-17-53240-350-000		PUBLIC WKS MACH EQUIP PARTS	4.99
		Toggle Switch	
		Total	181.55

3/17/2020 OSHKOSH OFFICE SYSTEMS
FEBRUARY 2020

101-11-51422-340-000		GENERAL ADMIN COPY EXP	78.21
		BLACK AND WHITE COPIES	
		AR49177	
101-11-51422-340-000		GENERAL ADMIN COPY EXP	164.52
		COLOR COPIES	
		AR49177	
		Total	242.73

3/17/2020 OTIS ELEVATOR COMPANY
03/01/2020 - 02/28/2021

101-11-51600-414-000		VILLAGE HALL BLDG/ LAWN CARE	761.14
		03/01/2020 - 02/28/2021	
		CV065002320	
		Total	761.14

3/17/2020 PAUL OLSON
REIMBURSEMENT

101-14-52100-220-000		POLICE DEPT PHONE	40.00
		2/12/20 - 3/11/20	
		Total	40.00

3/17/2020 PEI
2 PROFILES - P/T OFFICER CANDIDATES

101-14-52100-348-000		POLICE DEPT MISC EXP	20.00
		JESSE BROWN	
		36144	
101-14-52100-348-000		POLICE DEPT MISC EXP	20.00
		ZACHARY PLATH	
		36144	
		Total	40.00

3/17/2020 THE UNIFORM SHOPPE
SHOULDER PATCHES

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Voucher Nbr	Check Date	Payee	Amount
101-14-52100-348-000		POLICE DEPT MISC EXP	460.00
		200 SHOULDER PATCHES	
		296730	
		Total	460.00

3/17/2020 UNIFIRST CORPORATION
2/18 - 3/10

101-17-53100-342-000		PUBLIC WKS UNIFORMS	22.69
		STREET DEPT UNIFORMS	
		097 0303317	
101-17-53100-342-000		PUBLIC WKS UNIFORMS	26.79
		STREET DEPT UNIFORMS	
		097 0303789	
101-17-53100-342-000		PUBLIC WKS UNIFORMS	22.69
		STREET DEPT UNIFORMS	
		097 0304270	
101-17-53100-342-000		PUBLIC WKS UNIFORMS	26.79
		STREET DEPT UNIFORMS	
		097-0304734	
602-24-53827-341-000		OTHER OPER EXP CLEAN SUPL	7.13
		MOPS - WWTP	
		097 0303317	
602-24-53827-341-000		OTHER OPER EXP CLEAN SUPL	0.76
		MATS/MOPS - WWTP	
		097 0303789	
602-24-53827-341-000		OTHER OPER EXP CLEAN SUPL	7.13
		MOPS - WWTP	
		097 0304270	
602-24-53827-341-000		OTHER OPER EXP CLEAN SUPL	0.76
		WWTP MOPS	
		097-0304734	
101-11-51600-414-000		VILLAGE HALL BLDG/ LAWN CARE	17.94
		MATS - MUNICIPAL CENTER	
		097 0304271	
101-19-55110-341-000		LIBRARY CLEANING SUPPLIES	13.39
		MATS - LIBRARY	
		097 0304271	
		Total	146.07

3/17/2020 WCMA
ASSISTANT ANNUAL MEMBERSHIP

101-11-51420-321-000		CLERK- TREASURER DUES	50.00
		JACI STELZNER	
		Total	50.00

3/17/2020 WINNECONNE NEWS
PUBLICATIONS

101-19-55110-312-000		LIBRARY PRT PUBL	26.60
		CLASSIFIED AD - PART-TIME LIBRARY CLERK	
		54951	

3/13/2020 3:19 PM

In Progress Checks - Full Report - ALL
Accounting Checks by Payee
Village Cash and Investments

Page: 10
ACCT

Dated From: 3/17/2020 From Account:
Thru: 3/17/2020 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
101-11-51422-312-000		GENERAL ADMIN PRT PUBL	23.75
		SPECIAL BOARD MEETING MINUTES 54954	
101-11-51422-312-000		GENERAL ADMIN PRT PUBL	45.00
		SPECIAL BOARD MEETING 1/30/2020 MINUTES 54955	
101-11-51422-312-000		GENERAL ADMIN PRT PUBL	215.62
		BOARD MINUTES - JANUARY 2020 55233	
101-11-51422-312-000		GENERAL ADMIN PRT PUBL	313.12
		BOARD MINUTES - DECEMBER 2019 55234	
101-11-51422-312-100		GENERAL ADMIN LEG NOTIC	26.40
		CODE ORDINANCES 55190	
101-11-51422-312-100		GENERAL ADMIN LEG NOTIC	16.00
		COMPREHENSIVE PLAN - 2ND RUN 55189	
101-11-51422-312-100		GENERAL ADMIN LEG NOTIC	28.50
		ADOPT CODE 55229	
101-11-51422-312-100		GENERAL ADMIN LEG NOTIC	19.00
		PUBLIC HEARING NOTICE 54950	
101-11-51422-312-100		GENERAL ADMIN LEG NOTIC	26.25
		LEGAL NOTICE - BARB & DENNIS BIGGAR 55230	
101-11-51422-312-100		GENERAL ADMIN LEG NOTIC	19.00
		PUBLIC NOTICE - COMPREHENSIVE PLAN 55228	
		Total	759.24
<hr/>			
	3/17/2020	WINNECONNE NEWS	
		CLASSIFIED AD - PART-TIME LIBRARY CLERK	
602-24-53839-820-000		WWTP CIP	167.70
		6th Street Sewer-storm 55139	
602-24-53839-820-000		WWTP CIP	139.74
		6th Street Reconstruction 55137	
		Total	307.44
		Grand Total	76,796.45

3/13/2020 3:19 PM

In Progress Checks - Full Report - ALL
Accounting Checks by Payee
Village Cash and Investments

Page: 11
ACCT

Dated From: 3/17/2020 From Account:
Thru: 3/17/2020 Thru Account:

	Amount
Total Expenditure from Fund # 101 - GENERAL FUND	37,419.47
Total Expenditure from Fund # 601 - WATER UTILITY FUND	22,836.96
Total Expenditure from Fund # 602 - SEWER UTILITY	16,540.02
Total Expenditure from all Funds	76,796.45

**FEBRUARY 2020 FINANCIAL REPORT -
PREMIER CHECKING**

Balance Forward	\$3,569,767.08
Alcohol/Operator/Cigarette Licenses	\$167.00
Building Permits/Variance Applications/Conditional Use	\$1,457.90
Cemetery Lot/Grave Opening Fees/ Marker Permits	\$915.00
Municipal Court/Police Reports/Parking Fines	\$1,519.40
SRO Officer - School	\$0.00
Clerk Fees/Property Statements/Refunds	\$12,036.08
Park Shelter Rentals/Event Fees	\$665.00
Boat Trailer Parking	\$110.00
Boat Slip Rentals	\$1,117.20
Interest -Premier/CentTel/WCDA/	\$2,294.91
Sanitary District #3 2019 4th Quarter Fees	\$0.00
CDBG Receipts	\$2,703.25
PW - invoices/scrap/permits/deduct mtr sale	\$2,166.38
Cell Tower Least Payments	\$2,486.30
Library Fines/Library Restricted Donations /WLS Levy	\$2,189.80
Compost Site	\$20.00
CD - DMB Community Bank (did not renew CD)	\$368,000.00
TAXES	\$114,934.85
Quarterly Franchise Fees - Charter	\$6,150.58
Dog Licenses	\$1,237.23
TOTAL FEBRUARY RECEIPTS	\$520,170.88
 + Water and Sewer Receipts/Village w/s receipts	 \$71,288.90
Sub-Total	\$4,161,226.86
 Less FEBRUARY Disbursements	
FEBRUARY Payroll Expense	\$51,939.12
FEBRUARY 15th Bills	\$31,532.05
FEBRUARY Board Bills approved	\$65,359.22
FEBRUARY 30th Bills	\$749.25
FEBRUARY TAX SETTLEMENT	\$871,254.61
Federal/State withholdings	\$20,172.95
Health Insurance	\$33,518.20
Retirement	\$0.00
Kwik Trip	\$2,597.53
ANTHEM - Short-term disability autopay	\$391.51
Charter - Municipal Center autopay	\$816.35
WPPA	\$77.30
Postage/bank fees/sales tax/village water/sewer/nsf	\$744.98
EBC - HRA/Dental	\$577.14
TOTAL FEBRUARY DISBURSEMENTS	\$1,079,730.21
 SUB-TOTAL	 \$3,081,496.65
OUTSTANDING CHECKS	\$14,389.47
ENDING BALANCE	\$3,067,107.18
 PREMIER CHECKING	 \$2,416,862.95
CDBG ACCOUNT	\$556,947.70
FAÇADE	\$35,234.78
CDBG HOUSING	\$58,061.75
ENDING BALANCE	\$3,067,107.18

STATE INVESTMENT POOL

General Fund	\$100,980.10
Cemetery Fund	\$119,589.18
Sewer Equipment Replacement Fund	\$209,364.49
2005 Bond Proceeds	\$0.00
Library Donations	\$17,194.96
2009 Bond Proceeds	\$0.03
Sewer Utility Debt Service Reserve Account	\$201,305.46
Tower Lease Deposit Account	\$5,615.60
BALANCE	\$654,049.82

FEBRUARY Interest Rate	1.62%
JANUARY Interest Rate	1.61%

BBE INVESTMENTS (Ehlers) FEBRUARY 2020	not available yet	\$0.00
Associated Bank CD Balance as FEBRUARY 2020		\$255,364.17
VERVE FEBRUARY 2020		\$100.00

FEBRUARY 2020 BUILDING PERMITS

Schmidt Bros	160 Twin Harbor Dr	Remodel	\$	134,000.00
Robert Helmer	433 Jefferson St	HVAC	\$	2,163.00
Denise Belfeuil	18 S 5th St	Bathtub/surround	\$	6,403.00
Fire District	550 W Main St	HVAC	\$	4,290.00
Gary Biesinger	275 Sunset Lane	Remodel	\$	200,000.00
Jan Hillman	410 W Main St	Tub		\$5,300.00
Jerry Wozniak	710 Willow St	Siding/Soffitt		\$4,000.00
TOTAL VALUE OF FEBRUARY BUILDING PERMITS				\$356,156.00

TOTAL VALUE OF YTD BUILDING PERMITS	\$465,223.00
--	---------------------

FEBRUARY 2020 IDB/CDBG LOAN REPORT

CDBG Loans	Amount Loaned			Starting Balance	Principal	Interest	Ending Balance	Payment Date
Midwest Specialty*	2012	\$267,000.00	\$2,703.25	50,011.06	\$2,511.43	\$191.82	\$ 47,499.63	2/14/2020
AMOUNT AVAILABLE				\$556,947.70				

MEETING MINUTES:

BEAUTIFICATION COMMITTEE

February 24, 2020

5:30 p.m.

Meeting was called to order at 5:30 by Chairperson Volkman

Members present: B. Volkman, L. Oliphant, L. Broderick, and L. Metzsig

Members absent: J. Loy

Public Participation – None

Approve minutes from January 9, 2020:

- Mr. Porter, who took the minutes last month was not present therefore the minutes could not be approved. They will review January 9th minutes at the March meeting for approval. No action at this time.

Had a discussion about the contract with Oshkosh Area Community Foundation. This fundraiser will begin on April 15, 2020. The fundraising account with OACF will be three years. Randy may want to let Wayne at Piggly Wiggly know the fundraiser will begin April 15, 2020.

Additional Fundraising Opportunities:

- The committee agreed to participate in the Fashion Show at the Fin N Feather in 2021, Brenda will contact Deb Ryf. Brenda researched profit from the previous years and indicated the profit was around \$3,000.
- Incentives for large donations and/or highest donations would be 1) to put donor's name in the Winneconne News, 2) have a drawing or raffle, possibly for Disney tickets, 3) donor's house decorated for the winter holiday by committee members

Marketing/Signs:

- Determine what fundraising and/or sign information should be included on marketing materials (committee's Face Book page, bulletin boards).
- Laura will contact Mr. Porter to obtain Appleton Sign contract information and information regarding the budget amount available for signs for years 1 and 2.
- Laura will contact Josh at Appleton Sign to gather information regarding the lift span of the signs and updated pictures with the new verbiage.

L. Oliphant moved to adjourn, seconded by L. Broderick. Carried by voice vote, 4-0.

Winneconne Public Library Board of Trustees
Meeting Minutes
Monday, February 17, 2020

Meeting called to order by Library Board President Jeff Jensen at 4:30pm.

ROLL CALL

Members Present: Jeff Jensen, Brenda Kubasta, Mary Brefeld, Tom Snider, and Di-Anne Rengstorf
Absent: Dana Jerabek
Also Present: Holly Selwitschka

PUBLIC PARTICIPATION none

CONSENT AGENDA

Motion by Snider to approve the consent agenda.

Second: Rengstorf

Roll Call Vote:

Snider - yes

Rengstorf – yes

Brefeld - yes

Kubasta – yes

Jensen – yes

Motion carried.

Close out 2019 Budget year

Holly will take a closer look at the allocations and expenditures/ revenues and work on getting answers from Jaci, as currently, the spreadsheet indicates over-expenditures. To have a more accurate record of where we stand, Holly will get those questions answered and report back to the library board in March, at which time they will close out the 2019 budget. No action was taken at this time.

DIRECTOR'S REPORT

Holly reviewed the written report she provided.

- Personnel update: Holly is considering two options to fill the vacancy. Option 1 is to hire one library clerk at 30 hours per week. Option 2 is to hire 2 library clerks at 10 and 20 hours per week. One staff member has requested more hours. All possibilities fall within the budget range for the remainder of the year. The library board was ok with whatever option seemed most feasible to meet the library's needs and left it to Holly's discretion.
- Amazon credit – there was a discussion about opening an amazon credit card. Holly will gather more information about bulk supply purchases and bring it back to the next meeting for further consideration.
- Jensen asked about the AED grant that Holly was completing. Because it is in his area of expertise, he offered to assist with finding further information and a second quote for the grant proposal. Holly agreed to work with him on it.

NEW BUSINESS

Motion by Brefeld to accept Winnefox Library System Grant in the amount of \$1,000 for WiFi hotspot service.

Second: Kubasta

Vote: Unanimous

Motion carried.

Motion by Brefeld to accept the 2019 Annual Report and approve the statement of effectiveness for Winnefox Library System.

Second: Rengstorf

Vote: Unanimous

Discussion Fines Free Policy – Holly handed out copies of the American Library Association's "Resolution on Monetary Library Fines as a Form of Social Inequity". She briefly summarized the discussion at the Winnefox Annual meeting between all Winnefox libraries on the topic of no longer charging library fines. The library board would like to move forward with the initiative. Holly will bring a policy draft to the next library board meeting. The policy will be embedded in the library's circulation policy.

Items for the Next Meeting Agenda:

- 2019 end of year budget to closeout
- NO FINES policy draft, circulation policy modifications
- Amazon.com credit/ supply purchasing options
- Community Foundation endowment fund agreement

The next Library Board meeting will be held Monday March 9 at 4:30pm.

The meeting was adjourned at 5:03pm by Library Board President Jeff Jensen.

**MEETING MINUTES:
VILLAGE PLAN COMMISSION
MARCH 10, 2020**

5:30 p.m.

Village Plan Commission was called to order by Chairperson Boucher at 5:30 p.m.
Members present: Boucher, Kreuzer, Utschig, Broderick, Kubasta, Kies, and Norton.
Members absent: Larson

Public Participation - None

Approve February 11, 2020 Plan Commission Minutes

- Kreuzer – corrections

MOTION by Utschig, seconded by Kubasta, to approve the February 11, 2020 Plan Commission Minutes as amended. Carried by voice vote. Roll Call: Kreuzer, Utschig, Broderick, Kubasta, ayes; Kies, abstain, and Boucher; aye.

**PUBLIC HEARING – BIGGAR CONDITIONAL USE PERMIT APPLICATION –
333 South 1st Street**

MOTION by Utschig, seconded by Kreuzer, to go into a committee of the whole to hold a public hearing on the Conditional Use Permit application of Dennis and Barb Biggar, to add over 50 yards of fill to bring their property located at 333 South 1st Street out of the Flood Plain. Roll Call: Kreuzer, Utschig, Broderick, Kubasta, Kies, and Boucher; ayes.

1st Call: Wright, 401 South 1st Street, - want to make sure it doesn't go any higher than we are.
We are the property to the south.

Jim Smith, 101 West Main Street, Omro – Martenson & Eisele

- 750.4 and Biggar's retaining wall will be one foot higher than that.
- FEMA and State regulate. State requires two feet above flood plain.
- Home has to be two feet above and the fill around the home has to be one-foot above flood plain.
- Kubasta – Biggar retaining wall is six inches off the lot line. Six (6) inch gap.
- Smith – expecting drainage to the north. Do not want to create a dam.
- Biggar – 99% poured wall. Downspouts buried.
- Wright – wood retaining wall – pretty much crumbling.
- Biggar – pour retaining wall against yours for support.
- Wright – worried about safety.
- Biggar – me too have a four-year old granddaughter.
- Smith – would not recommend a drainage tube. Leave that separation.
 - o Need to determine where Wright's water goes.
 - o Common practice to leave an area.
 - o Gravel would create a damming effect.
- Kies – landscaping to bring it to the south instead of the north.
- Biggar – no grass on the south side of home – landscaped and decorative stone.
- Utschig – if we were to ask the engineer to shoot grades can put together if allowable.
- Biggar – I think we can work together – decision between the two owners. is or not.

- Kubasta – for the neighbors to work out.
- Kubasta – Wright’s concerned about water coming from the north.
- Wright – downspout goes into tube out to the river.
- Biggar – is catching a lot of the water.
- Biggar – we can work together . . if water is draining north then we cannot do it.
Would create a pond in his yard.
- Biggar – living room floor should be the same as yours.
- Kubasta – 750.4 is one hundred-year flood plain. Have to build 752.4.

2nd Call: No one spoke.

3rd Call: No one spoke.

CLOSE PUBLIC HEARING

MOTION by Kubasta, seconded by Broderick, to close the public hearing. Roll Call: Broderick, Kies, Kubasta, Kreuzer, Utschig, and Boucher; ayes.

MOTION by Kubasta, seconded by Utschig, to approve the conditional use permit with the following conditions:

1. All drainage and elevations must be certified after delivery of fill. A certified elevation survey map will be provided to the Village before the property can be removed from the flood plain.
2. A copy of permit be signed by property owners and signed and return to village for the property file.

Roll Call: Broderick, Kies, Kubasta, Kreuzer, Utschig, and Boucher; ayes.

New Business

Review application for Approval of Certified Survey Map for Klein Properties, located at 946 East Main Street, and vote recommendation to Village Board

- Reviewed Klein Properties Certified Survey Map
- Currently two lots . . . would like to make it one parcel.
 - o Historically there was conversation about storm water pond a community storm water pond. The DNR has since frowned on that idea.

MOTION by Kubasta, seconded by Utschig, to recommend the Village Board approve the Klein Properties Certified Survey Map. Roll Call: Broderick, Kies, Kubasta, Kreuzer, Utschig, and Boucher; ayes.

Old Business

Discuss Proposed Changes Regarding the Student Member of the Plan Commission to the code of Ordinances and Vote Recommendation to the Village Board

- Reviewed by Village Administrator David Porter
- Emily – only vote on issues being recommended to Village Board for approval.
- Kubasta – what about Village/Non-Village resident.

- Kreuzer – rather than shall consist of 7 or 8 members – clearer should consist of seven members – defined; at the discretion of Village President, an eighth member, may be appointed.
- A quorum of 7 is 4; a quorum of 8 is 5.
- Dave – a quorum shall always remain at four.
- Current student member is very good.
- Dave – Plan Commission requires a quorum of all members – not just those present.
- Add language at what constitutes a quorum.
 - o *Quorum. Four regular members, not including the student member, shall constitute a quorum.*
- **Kreuzer** – *The Village Plan Commission shall consist of seven members who shall be the following: The Village President, who shall be its presiding officer, a Village Trustee, and five citizen members. At the discretion of the Village President, an eighth member, a student in the Winneconne Community School District, may be appointed and shall participate according to the terms described in 19-2 (B).*
- Dave – changed language for the citizen members – state law requires of terms of members of plan Commission be three years. So updated new ordinance.
 - o *Citizen Members – The five citizen members shall be appointed by the Village President and shall hold office for a period of three years. The President shall appoint two such members in April in the first and second year, and one member in April of the third year.*

MOTION by Kreuzer, seconded by Broderick, to recommend the Village Board approve the proposed changes regarding the Student Member of the Plan Commission to the Code of Ordinance as amended. (*amended portions are italicized*) Roll. Call: Broderick Kies, Kubasta, Kreuzer, Utschig, and Boucher; ayes.

Set Next Meeting Date

- Public Hearing for a conditional use permit that recently received.
- Larson – Wednesday April 8th at 5:30.
- Mondays don't work well for Mr. Kreuzer.

Adjourn

MOTION by Utschig, seconded by Kreuzer, to adjourn. Carried by voice vote.

Jacquie Stelzner, Secretary
Village Plan Commission

Village of Winneconne
Public Safety Committee

March 9, 2020 10:00am

Call to Order: The meeting was called to order at 10:00am by Trustee Steve Foster. Present were: Trustee Steve Foster, Trustee Corey Maschek, Police Chief Paul Olson, Lt. Ben Sauriol and Village Administrator David Porter. Chair Brenda Kubasta arrived at 10:10am

Public Participation: None

Communications:

Motion by Foster second by Kubasta to approve February 3, 2020 minutes all ayes, all ayes.

Staff Reports:

- Personnel—Olson explained that we interviewed and gave a PEP test for 2 potential candidates, but didn't feel comfortable hiring either
- Drug Unit—WCSD reached out about starting up a western part to the County drug unit
- Snowmobile trail—Advised that Olson, Porter, Kirk Ruetten and President Boucher would be meeting with the Wolfrunners Snowmobile Club this week

Statistics: (through the 25th of the month)

Incidents— 1460 Citations— 24 (6 ordinances, 18 traffic) Warnings—48 Traffic Stops—69

Ordinances—18 Disturbances--2 Animal—5 Motorist assist--8 Welfare check—5

Reckless Driver—3 Theft—0 Suspicious person/incident—8 Alcohol---0 OWI—1 Drugs—1 Parking—11(12 tickets)

Open doors—4 Juvenile--4 Accident—3 Harassment—2 Damage—1 Alarm—2 Fire Calls—1
Noise/Neighbor Problem--1

Hazard—1 Fraud-- 3 Med Assist-- 8 Building checks—955 Community Policing—213

Assists total (general)—18 Assist Omro—10 Assist County Sheriff--18 Other Agencies—0

SRO calls at the schools—22

Elementary—3 (weapons, accident, parking)

Middle — 4 (juvenile disturbance, assist, social media, medical call)

High—15 (2 harassment, 2 juvenile assist, traffic, 3 snowmobile ordinance, medical, 2 parking, car in the ditch, assist-social media, 2 vehicle lockouts)

Village of Winneconne

Public Safety Committee

**** Highlights****

On February 7th at approximately 1:00pm Chief Olson responded to a threats complaint at a local business. A female party had been receiving threatening messages through social media from an ex-boyfriend. The female's adult daughter was also receiving messages from this individual. A male individual also received a phone call that was threatening in nature. Contact was made with the suspect who apparently made these threats. The individual was hesitant to provide information but denied threatening anyone. This individual was told to not contact either party any longer. Charges were referred to the District Attorney.

On February 15th at approximately 11:30pm Officer Rode was called to a Village residence for a medical call that involved an individual who had overdosed on pills. Another individual observed this person swallow a bunch of pills. The individual was not cooperative with law enforcement or medical personnel. This individual was apparently upset with her ex-spouse for starting another relationship. The individual was transported by ambulance where a Chapter 51 hold was placed.

On February 23rd at approximately 1:50p Officer Sorensen and Reinhard stopped a vehicle for an exhaust violation and also that the registered owner had a suspended driver's license. In speaking with the driver, it was discovered that he was suspended for a safety responsibility act and unpaid citations. After speaking with the driver, it was learned that he was possibly in possession of a controlled substance based on his reactions around the officers. The Omro Police Department assisted with their canine with a positive hit on the vehicle. Discovered in a search of the vehicle was a jar containing some yellow/brown resin. The resin proved to be "marijuana wax". The wax in the jar weighed out to 131 grams. The street value was over \$1000.00. Municipal and traffic citations were issued to the driver.

Items for Discussion: None

Old Business: None

New Business: None

Next Meeting: April 6th, 2020, 10:00am

Motion to adjourn: Kubasta, second Foster all Ayes.

Respectfully submitted Paul Olson, Police Chief

Ordinance No. 3.1-2020

**AN ORDINANCE TO ADOPT THE COMPREHENSIVE PLAN UPDATE
OF THE VILLAGE OF WINNECONNE, WISCONSIN**

The Board of Trustees of the Village of Winneconne, Wisconsin, do ordain as follows:

SECTION 1. Pursuit to sections 62.23(2) and (3) of the Wisconsin Statutes, the Village of Winneconne, is authorized to prepare, adopt and amend a comprehensive plan as defined in sections 66.1001(1)(a) and 66.1001(2) of the Wisconsin Statutes.

SECTION 2. The Board of Trustees of the Village of Winneconne, Wisconsin, has adopted written procedures designed to foster public participation in every stage of the preparation of a comprehensive plan as required by section 66.1001(4)(a) of the Wisconsin Statutes.

SECTION 3. The Plan Commission of the Village of Winneconne by majority vote of the entire commission recorded in its official minutes, has adopted a resolution recommending to the Board of Trustees the adoption of the document entitled *Village of Winneconne Comprehensive Plan Update 2040*, containing all of the elements specified in sections 66.1001 (2) of the Wisconsin Statutes.

SECTION 4. The Village of Winneconne has held at least one public hearing on this ordinance, in compliance with the requirements of section 66.1001(4)(d) of the Wisconsin Statutes.

SECTION 5. The Board of Trustees of the Village of Winneconne, Wisconsin, does, by the enactment of this ordinance, formally adopt the document entitled, *Village of Winneconne Comprehensive Plan Update 2040*, pursuant to section 66.1001(4)(c) of the Wisconsin Statutes.

SECTION 6. This ordinance shall take effect upon passage by a majority vote of the members of the Board of Trustees and publication/posting as required by law.

ADOPTED this 17th day of March 2020.

Christopher Boucher, President
Village of Winneconne

Ayes _____ Nays _____ Absent _____

(Published/Posted: _____
(Date)

Attest: _____
Jaci Stelzner, Clerk
Village of Winneconne

To: Village Board
From: David Porter, Village Administrator
Date: March 17, 2020
Subject: 2020 Winneconne Parks Collectible Pin and Day Pass – Fees & Benefits

After last month's meeting, a representative of the Wisconsin Department of Natural Resources (DNR) contacted me to express concern that our policy of requiring a Parks Collectible Pin or Day Pass only for people fishing may be a violation of state law. After reviewing the sections of state statute cited by the DNR, Emily and I concluded that the DNR's assertion was not necessarily accurate. Nonetheless, the cost – both financial and reputational – of fighting the DNR likely is not worth the potential benefit.

The Park Board discussed the issue and voted the following recommendation to the Village Board:

1. That the 2020 Winneconne Parks Collectible Pin or Day Pass be required for anyone between the ages of 16 and 64 (inclusive) accessing the piers on the Wolf River.
2. That the 2020 Winneconne Parks Collectible Pin be sold for \$20 and the Day Pass be sold for \$5.
3. That the Day Pass be valid for a 24-hour period from midnight-to-midnight.
4. That the Winneconne Parks Collectible Pin be valid from April 1, 2020 through March 31, 2021.

CERTIFIED SURVEY MAP NO. _____

ALL OF LOT 2 AND OUTLOT 1 OF CERTIFIED SURVEY MAP NO. 6715,
BEING PART OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4,
SECTION 15, TOWNSHIP 19 NORTH, RANGE 15 EAST,
VILLAGE OF WINNECONNE, WINNEBAGO COUNTY, WISCONSIN.

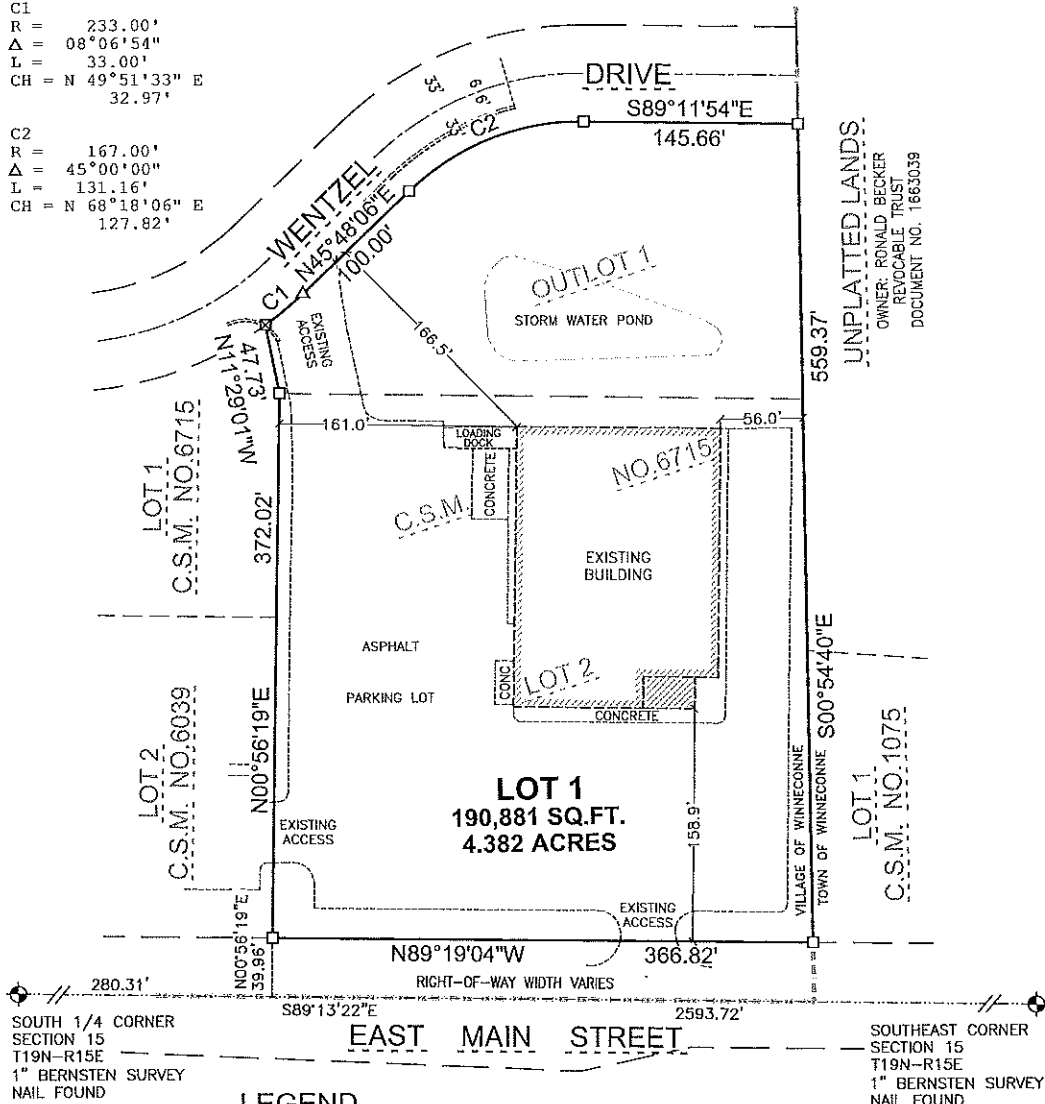
CURVE DATA

C1

R = 233.00'
Δ = 08°06'54"
L = 33.00'
CH = N 49°51'33" E
32.97'

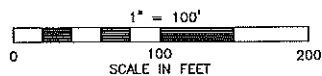
C2

R = 167.00'
Δ = 45°00'00"
L = 131.16'
CH = N 68°18'06" E
127.82'



LEGEND

- △ P.K. NAIL SET
- ⊠ CHISELED "X" SET
- 1" O.D. IRON PIPE FOUND
- ◆ GOVERNMENT CORNER



BEARINGS ARE REFERENCED TO THE WINNEBAGO
COUNTY COORDINATE SYSTEM NAD83(1997) IN
WHICH THE SOUTH LINE OF THE SOUTHEAST 1/4
OF SECTION 15 BEARS S 89°13'22" E

Martenson & Eisele, Inc.



1377 Midway Road
Menasha, WI 54952
www.martenson-eisele.com
info@martenson-eisele.com
920.731.0381 1.800.236.0381

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111 W. MADISON STREET
CLINTONVILLE, WI 54929

PROJECT NO. 1-0349-026

FILE 1-0349-026csn SHEET 1 OF 3

THIS INSTRUMENT WAS DRAFTED BY: A.Sedlor

Village of Winneconne
Municipal Street Standards / Street Reconstruction Policy

General

New and reconstructed streets shall be urbanized with curb and gutter, asphalt or concrete pavement, storm sewer, and mini-storm sewer.

Street Width

Standard Residential streets shall be 33' wide (back-to-back of curb).

Standard Collector streets shall be 37' wide (back-to-back of curb).

Curb and Gutter

All curb and gutter shall measure 30-inches wide with a 6-inch high curb head

Street Base

The base layer of streets shall consist of a 12-inch stone base comprised of a 6-inch layer of 1½-inch base aggregate dense and 6-inch layer of 1¼-inch base aggregate dense.

Asphalt Pavement (if selected)

Standard Residential streets shall have 4-inch asphalt pavement.

Standard Collector streets shall have 4½-inch asphalt pavement.

Concrete Pavement (if selected)

Standard Residential streets shall have 6-inch concrete pavement.

Standard Collector streets shall have 6-inch concrete pavement.

Driveway Apron

All driveway aprons shall be replaced with 6-inch concrete pavement from the back of the curb to the street right-of-way.

Carriage Walks

The property owner may elect to replace or install a carriage walk from the back of curb to the right-of-way.

Public Sidewalks

The Village Sidewalk Plan shall be used to determine the extent of side improvements required for both existing sidewalks and new sidewalks.

Storm Sewer

Storm Sewer shall be required to be installed as part of every street project. The Village Master Storm Sewer Plan shall be used to determine the size and depth required for the storm sewer based on the potential service area and outfall location.

Mini-Storm Sewer / Storm Laterals

Where storm sewer lines do not exist, mini-storm sewer will be installed in the terrace with laterals to the right-of-way to collect sump pump discharge. Where storm sewer lines exist, laterals will be installed from the storm line to the right-of-way to collect sump pump discharge.

Terraces

Terraces will be reshaped, graded and seeded from the right-of-way or face of walk to the back of curb to provide drainage to the street.

Assessment of Improvements

Assessment of the street improvements shall be assessed to fronting property owners in accordance with the current assessment policy of the Village of Winneconne.

MANUSCRIPT

WINNECONNE CODE

ARTICLE II

Construction and Repair of Sidewalks

[Adopted as § 6-2-2 of the 2012 compilation of ordinances, as amended through 5-22-2013]

§ 460-6. Board may order.

The Village Board may determine that sidewalks or curb and gutter may be constructed, laid, rebuilt or repaired along or upon any public street, right-of-way or highway within the Village. The Village Board may determine or change the width or grade of any street or sidewalk.

§ 460-7. Cost of sidewalks.

A. New subdivision sidewalks. Sidewalks required in new subdivisions and developments shall be paid for by the land divider pursuant to Chapter 565 of this Code of Ordinances. New sidewalks constructed in existing areas of the Village shall be paid for:

1. In the case of sidewalks constructed on both sides of a street, the cost shall be paid by property owner(s) adjacent to said construction.

2. In the case of sidewalks constructed on only one side of a street, the cost shall be paid by property owners(s) on both sides of the street in a proportional amount determined by road frontage.

A.B. Sidewalk repair and reconstruction. The cost to repair or reconstruct existing sidewalks shall be assessed in the following manner: It shall be the duty of the abutting property owner(s) to construct, repair, and/or maintain sidewalks along or upon any street, alley,

460:7

§ 460-7

§ 460-9

or highway in the Village of Winneconne as required by the Village Board and to pay the entire cost thereof.

1. In the case of sidewalks repaired or reconstructed on both sides of a street, the cost shall be paid by property owner(s) adjacent to said construction.

2. In the case of sidewalks repaired or replaced on only one side of a street, the cost shall be paid by property owners(s) on both sides of the street in a proportional amount determined by road frontage.

C. Assessment a lien. Said special assessment shall remain a lien on the premises until paid in full and shall be entered on the tax roll as a special tax as above provided and failure to pay when due shall result in the whole balance being immediately due and payable and collectible as a delinquent tax against the above-described property and that all proceedings in relation to the collection, return and sale of the property for delinquent real estate taxes shall apply to such special assessment.

05 - 01 - 2018

RESOLUTION 3.2-2020

RESOLUTION DECLARING INTENT TO LEVY SPECIAL ASSESSMENTS UNDER MUNICIPAL POLICE POWER PURSUANT TO §66.0703, WISCONSIN STATUTES

BE IT RESOLVED: By the Village Board of the Village of Winneconne, Wisconsin that:

1. The Village Board declared its intention to exercise police power under SS66.0703, Wis. Stats., to levy special assessment upon property within the following described area for benefits conferred upon said property by certain public improvements consisting of the preparation of a feasibility study to determine the feasibility of constructing and installing water main, water services, sanitary sewer, laterals, storm sewer, laterals, bituminous asphalt or concrete street, concrete curb and gutter, and related improvements and installation of said public improvements to properties located on:

North 6th Street (from W. Main St. to Birch St.), all in the Village of Winneconne, Winnebago County, Wisconsin and described more particularly in the Preliminary Assessment Report.

2. The purpose for which the special assessments are being levied is to pay costs incurred to investigate, design, install, and construct water main, water services, sanitary sewer, sanitary laterals, storm sewer, storm laterals, bituminous asphalt or concrete street, concrete curb and gutter, driveway approach replacement, and related improvements; including engineering fees, surveyor fees, financial consultant fees, attorney's fees, construction costs, and other costs incurred in connection with the aforementioned improvements and installation.
3. For consideration of the special assessments being levied, the Village of Winneconne Public Works Director prepared a Preliminary Special Assessment Report consisting of the following:
 - a. Preliminary plans and specifications for said improvements.
 - b. An estimate of the entire cost of the proposed improvements.
 - c. A schedule of the proposed assessments to be levied and a breakdown as to how said assessments affect each parcel in the area being assessed, pursuant to Village Ordinance 3-2-14,15,16.
4. The Village Board determines that such improvements shall be made under the police power of the health, safety and public welfare.
5. The amount assessed against each parcel shall not exceed the actual cost of the project as pro-rated to each parcel. As such, the Village Board directs the Village Administrator or Public Works Director to proceed with finalization of plans and specifications, competitively bid the project in accordance with applicable Wis. State Statutes, and compile a Final Special Assessment Report consisting of the following:
 - a. Final plans and specifications for said improvements.
 - b. A summary of the entire final cost of the proposed improvements.

- c. A schedule of the final assessments to be levied and a breakdown as to how said assessments affect each parcel in the area being assessed.
6. The final special assessment against the parcel may be paid in a lump sum or in a number of annual principal installments plus an annual interest charge to be determined by the Village Board at the Public Hearing on the 21st of April 2020 in the manner established by Assessment Report in accordance with Village Ordinance 3-2.
7. The Village of Winneconne Public Works Director is directed to file the Report in the Office of the Village of Winneconne Clerk-Treasurer for public inspection.
8. The Village of Winneconne Public Works Director is directed to arrange for publication of a Class 1 Notice of a Public Hearing on the Report as specified in Section 66.0703(4 and 7), Wis. Stats.
9. Upon receipt of the Report, the Village Public Works Director is further directed to, at least ten (10) days before the hearing, mail a copy of the notice to every interested person whose post office address is known, or can be ascertained with reasonable diligence.
10. The Notice prepared shall state that the Public Hearing on the Preliminary Special Assessments will be held by the Village Board at the Village Hall, 30 South 1st Street, Winneconne, Wisconsin on April 21, 2020 at 5:30 p.m.
11. By action of this resolution, the Preliminary Special Assessment levies are hereby accepted as an estimate for potential Final Special Assessment levies based on preliminary design quantities and assumptions, determined and estimated by the Village Administrator and applied to each specific property within the assessment boundary as specified in Section 66.0703(5) Wis. Stats.

The undersigned, Village President and Village Clerk-Treasurer, hereby certify that the foregoing Resolution was duly adopted by the Village Board on the 17th day of March 2020.

Chris Boucher
Village of Winneconne President

Attest:

Jacquin Stelzner
Village Clerk-Treasurer

WINNECONNE PARKS FACILITIES USE PERMIT

Type of Event: Wolf River Rendezvous & Encampment
Person In Charge/Contact Person: Mary Lou Schroeder / Joe Honecke
Address: PO Box 171, Winneconne, WI 54986
Daytime Phone: 920-420-0463 Alternate Phone: 582-7643
Reservation Date: July 24-2020 Day of Week: Thurs - Mon.
Est. Attendance: 1,000 Est. Arrival Time: 8 AM

Lake Winneconne

☐ Small Shelter

☐ Large Shelter

☐ Barn

☐ Gazebo

Waterfront Park

☐ Pavilion

Marble Park

☐ Small Shelter

☐ Large Shelter

(✓) Event only

RESPONSIBILITIES OF THE PERSON IN CHARGE/CONTACT PERSON:

- A. The individual designated as the Person in Charge in this Use Permit must be at least 18 years or older in order to reserve a facility. Throughout the event, the Person in Charge is held responsible for the preservation of order, noise control, shelter clean-up and any damage that has occurred.
- B. Keys are required to access the shelters. **Key pick-up required.** Keys must be picked up at the Village Office prior to the Event by the person in charge/contact person listed above. **Access to the shelter is allowed on the Reservation Date only.** Please see item 2 on the Terms of Reservation sheet.
- C. Use of the Village Park shelters is subject to municipal ordinances and can be terminated at the discretion of the Village Police Department if any term of the Use Permit is violated or when public safety is threatened.
- D. The Village Parks Use Permit is recognized as proof of reservation. While occupying the shelter, the Person in Charge is to have this Use Permit in their possession.
- E. I acknowledge that I have received and read the Terms of Reservation.

Signature

Mary Lou Schroeder

OFFICE USE ONLY

Today's Date _____

Received by: _____

FEE \$ 250.00

☐ Cash ☐ Check# _____

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 7-1-2020 ending: 6-31-2020
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☒ Village of Winnecombe
☐ City of

County of Winnecago Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number <u>456-1028894877-02</u>	
FEIN Number <u>47-5514953</u>	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$
TOTAL FEE	\$

Name (Individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
The Landing on The Wolf LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name <u>Michael</u>	(First) <u>Kurtz</u>	(Middle Name) <u>F</u>	Home Address (Street, City or Post Office, & Zip Code) <u>5915 Gibbs Rd Oshkosh WI 54904</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name The Landing Business Phone Number 920 205 4470
2. Address of Premises 111 N 1st St Post Office & Zip Code 54986

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Hotel & Bar Fishing Resort
Bar and property to be used for sales and consumption
Bar and Hotel Storage room for storage

4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No
(b) If yes, under what name was license issued? Beer and Wine only The Landing

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain ☐ Yes ☒ No
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain ☐ Yes ☒ No
9. (a) Corporate/limited liability company applicants only: Insert state WI and date 12-15 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? If yes, explain ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? If yes, explain. ☐ Yes ☒ No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>Kurtz Michael F</u>	Title/Member <u>Owner</u>	Date <u>1-27-20</u>
Signature <u>[Signature]</u>	Phone Number <u>920 213 8723</u>	Email Address <u>Michael.F.Kurtz@SZCg/bbd.net</u>

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 3-1-2020 ending: 6-31-2020
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of } Winneshong
☒ Village of }
☐ City of }

County of Winneshong Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number <u>456-1028894877-02</u>	
FEIN Number <u>47-5514953</u>	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$
TOTAL FEE	\$

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)

The Landing on The Wolf LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name <u>Michael</u>	(First) <u>Kurtz</u>	(Middle Name) <u>F</u>	Home Address (Street, City or Post Office, & Zip Code) <u>5915 Gibbs Rd Oshkosh WI 54904</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name The Landing Business Phone Number 920 205 4470
2. Address of Premises 111 N 1st St Post Office & Zip Code 54986

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Hotel & Bar Fishing Resort

Bar and property to be used for sales and consumption
Bar and Hotel Storage room for storage

4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No

(b) If yes, under what name was license issued? Beer and Wine only The Landing

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Kurtz		Michael		F	
Home Address (street/route)		Post Office	City	State	Zip Code
5915 Gibs Rd		Waukegan	Waukegan	WI	54904
Home Phone Number		Age	Date of Birth	Place of Birth	
920 213 8723		50	05/09/1969	Eau Claire	

The above named individual provides the following information as a person who is (check one):

☒ Applying for an alcohol beverage license as an **individual**.

☐ A member of a **partnership** which is making application for an alcohol beverage license.

☒ Owner of The Landing on the Wolf LLC
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 50 years
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)

3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, describe status of charges pending.

4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☒ No
If yes, identify.

(Name, Location and Type of License/Permit)

5. Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
If yes, identify.

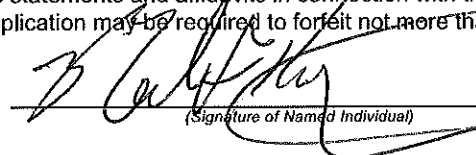
(Name of Wholesale Licensee or Permittee)

(Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
The Landing	111 N 1st St	12/15	Present
OEC Graphics	555 W Waukegan Ave	11/2009	Present

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


(Signature of Named Individual)

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☒ Village of Winneconne County of Winnebago
☐ City

The undersigned duly authorized officer/member/manager of The Landing on the Wolf
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

The Landing
(Trade Name)

located at 111 N. 1st St

appoints Michael Kurtz
(Name of Appointed Agent)

5915 Gibbs Rd Oshkosh WI 54904
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☒ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☒ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 50 years

Place of residence last year 5915 Gibbs Rd Oshkosh WI 54904

For: The Landing on the Wolf LLC
(Name of Corporation / Organization / Limited Liability Company)

By: Michael F. Kurtz
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Michael F. Kurtz, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Michael F. Kurtz 1-28-2020
(Signature of Agent) (Date)

5915 Gibbs Rd Oshkosh WI 54904 Agent's age 50
(Home Address of Agent) Date of birth 05/09/1969

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

(Submit to municipal clerk.)

To the Governing Body of the: ☐ Town of ☒ Village of ☐ City of } WINNECONNE

Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number Applied	
FEIN Number 84-4765099	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$
TOTAL FEE	\$

J and J Schmitz LLC

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
SCHMITZ	JENNIFER	ANN	4400 HARBOR VILLAGE DRIVE, OMRO 54963
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
SCHMITZ	JEFFREY	ALAN	4400 HARBOR VILLAGE DRIVE, OMRO 54963
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
SCHMITZ	JENNIFER	ANN	4400 HARBOR VILLAGE DRIVE, OMRO 54963
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
SCHMITZ	JENNIFER	ANN	4400 HARBOR VILLAGE DRIVE, OMRO 54963
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
SCHMITZ	JENNIFER	ANN	4400 HARBOR VILLAGE DRIVE, OMRO 54963
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
SCHMITZ	JEFFREY	ALAN	4400 HARBOR VILLAGE DRIVE, OMRO 54963

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

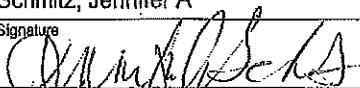
BAR, DINING ROOM AND COURTYARD

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No

(b) If yes, under what name was license issued? BIGGAR'S SUPPER CLUB

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain ☐ Yes ☒ No
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain ☐ Yes ☒ No
9. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? If yes, explain ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? If yes, explain. ☐ Yes ☒ No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) Schmitz, Jennifer A	Title/Member President	Date 02/18/2020
Signature 	Phone Number 920-379-5576	Email Address jjschmitz1998@yahoo.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
SCHMITZ		JENNIFER		ANN	
Home Address (street/route)		Post Office	City	State	Zip Code
4400 HARBOR VILLAGE DRIV			OMRO	WI	54963
Home Phone Number		Age	Date of Birth	Place of Birth	
920-379-5576		45	12/23/1974	OSHKOSH	

The above named individual provides the following information as a person who is (check one):

- ☐ Applying for an alcohol beverage license as an individual.
- ☐ A member of a partnership which is making application for an alcohol beverage license.
- ☒ JENNIFER ANN SCHMITZ of J and J Schmitz LLC

(Officer / Director / Member / Manager / Agent)

(Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 45 YEARS
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☒ No
If yes, identify.
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
If yes, identify.

(Name, Location and Type of License/Permit)

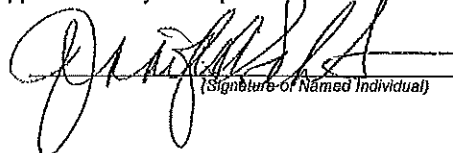
(Name of Wholesale Licensee or Permittee)

(Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
JJ KELLER & ASSOCIAT	7273 STATE RD 76, NEENAH, WI	09/04/2018	03/31/2020
Employer's Name	Employer's Address	Employed From	To
BIGGARS SUPPER CLUB	204 W. MAIN STREET, WINNECO	07/20/1997	03/31/2020

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


(Signature of Named Individual)

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☒ Village of WINNECONNE County of WINNEBAGO
☐ City

The undersigned duly authorized officer/member/manager of J and J Schmitz LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as BIGGAR'S SUPPER CLUB
(Trade Name)

located at 204 W. MAIN STREET

appoints JENNIFER ANN SCHMITZ
(Name of Appointed Agent)
4400 HARBOR VILLAGE DRIVE, OMRO, WI 54963
(Home Address of Appointed Agent)

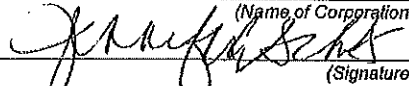
to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☒ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? _____

Place of residence last year 4400 HARBOR VILLAGE DRIVE, OMRO 54963

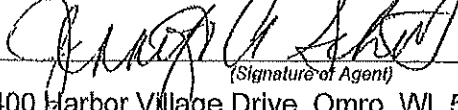
For: J and J Schmitz LLC
(Name of Corporation / Organization / Limited Liability Company)
By: 
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Jennifer A. Schmitz, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

 2/18/2020 Agent's age 45
(Signature of Agent) (Date)
4400 Harbor Village Drive, Omro, WI 54963 Date of birth 12/23/1974
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)



Legal

PHONE 608-781-8988

FAX 608-793-6120

1626 Oak St., P.O. Box 2107

La Crosse, WI 54602

www.kwiktrip.com

March 5, 2020

Village Clerk
Village of Winneconne
P.O. Box 488
Winneconne, WI 54986-0488

RE: Appointment of Agent
Kwik Trip 612
915 E. Main St.

Dear Village Clerk:

Michele Tuchscherer has accepted a new position within our company. In his place a new manager, Nicole Sabel, has taken over leadership responsibilities for the store is responsible for our Winneconne Kwik Trip store. Therefore, we would like to appoint Nicole as the agent.

Enclosed please find completed Appointment of Agent and Auxiliary Questionnaires as well as a \$10.00 check to cover the administrative fee. I respectfully request that you include this change on the agenda of your next council meeting for consideration.

If you require anything further, please contact me at (608) 791-7385.

Yours truly,

A handwritten signature in black ink, appearing to read "Jay Christianson", written over a horizontal line.

Jay Christianson
Licensing Agent

Enclosures

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company



Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town
☒ Village of Winneconne County of Winnebago
☐ City

The undersigned duly authorized officer/member/manager of KWIK TRIP, INC.
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Kwik Trip 612
(Trade Name)

located at 915 E. Main St., Winneconne, WI 54986

appoints Nicole L. Sabel
(Name of Appointed Agent)

1143 Green Acres Lane, Neenah, WI 54956
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

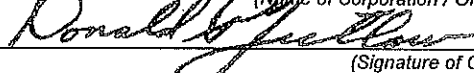
☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☒ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? Since 2009

Place of residence last year 1143 Green Acres Lane, Neenah, WI 54956

For: KWIK TRIP, INC.
(Name of Corporation / Organization / Limited Liability Company)


By: 
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Nicole L. Sabel, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

 2/25/2010
(Signature of Agent) (Date)

Agent's age 40

1143 Green Acres Lane, Neenah, WI 54956
(Home Address of Agent)

Date of birth 1/31/1980

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 3/10/20 by  Title POLICE CHIEF
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)